



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS AIR FORCE MATERIEL COMMAND
WRIGHT-PATTERSON AIR FORCE BASE, OHIO

26 JUN 2000

MEMORANDUM FOR SEE DISTRIBUTION

FROM: HQ AFMC/AQ
4225 Logistics Avenue, Suite 205
Wright-Patterson AFB OH 45433-5769

SUBJECT: Human Systems Integration (HSI) in the Air Force Acquisition Strategy Process

1. Over the last few years, increased emphasis has been placed on improved integration of human systems into system development and integration. Air Force Inspection Agency report PN 99-50, "Human Systems Integration (HSI) in Air Force Acquisitions," placed increased emphasis on some of the improvements the Air Force could make in its acquisition and sustainment processes to enhance human systems integration. Acquisition Strategy Panels (ASPs) are key events for defining the program strategy and the associated risk mitigation plans. On 2 Jun 00, SAF/AQ signed a memo (attached) directing "the Acquisition Support Teams (ASTs) to include HSI as part of their briefings in preparation for the ASP." SAF/AQ went on to say that the ASTs need "to emphasize HSI in the risk management, acquisition planning and requirements generation guidance."
2. HQ AFMC/AQ supports this initiative. Request you enhance your current training for market research, risk assessment, acquisition planning, requirements development, and Request for Proposal generation to address HSI as appropriate to the program. Please address any questions to the 311th HSW, Dr. Suzanne Lipscomb. She can be reached at DSN 240-4452 or HSIO@brooks.af.mil.

A handwritten signature in black ink, appearing to read "David A. Franke", is positioned above the typed name.

DAVID A. FRANKE, SES
Director
Centralized Acquisition Support Team

Attachment:
SAF/AQ Memo, 2 Jun 00

cc:
311 HSW/CC
HQ AFMC/DRI/ENP
SAF/AQRE



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

2 JUN 2000

MEMORANDUM FOR AFMC/AQ

FROM: SAF/AQ
1060 Air Force Pentagon
Washington, DC 20330-1060

SUBJECT: Human Systems Integration (HSI) in the Air Force Acquisition Strategy Panel Process

Integrating the human into the early development of all Air Force acquisitions is a critical component to increasing operational effectiveness, minimizing follow-on modifications and reducing life cycle costs. The Acquisition Strategy Panel (ASP) is a key point early in the acquisition process where we can ensure HSI is being adequately considered. I need the Acquisition Support Teams (ASTs) to include HSI as part of their briefings in preparation for the ASP. I also need you to emphasize HSI in the risk management, acquisition planning and requirements generation development guidance. Please work closely with the Air Force Human Systems Integration Office at the 311th HSW (POC: Dr. Suzanne Lipscomb, DSN 240-4452, HSIO@brooks.af.mil) to develop the HSI material to be provided at the AST briefings. Your efforts to raise the awareness and emphasize the importance of HSI during the ASP process will be an important step in optimizing operational effectiveness while minimizing total ownership costs of AF weapon systems.

A handwritten signature in black ink, appearing to read "Stephen B. Plummer", is located in the lower right quadrant of the page.

STEPHEN B. PLUMMER, Lt Gen, USAF
Principal Deputy Assistant Secretary
of the Air Force (Acquisition)

cc:
AFMC/CC
311 HSW

AST CHIEFS

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Attn: Colonel Kaye

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